

Document certification guide

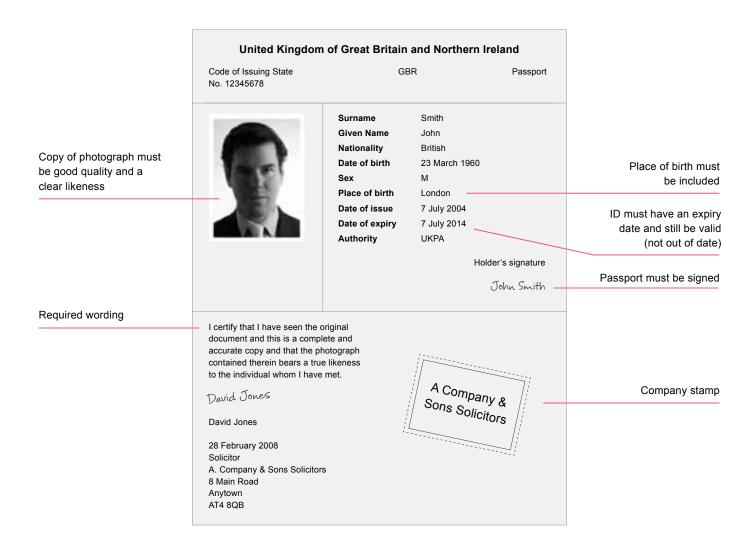
Evidence of identity

Example one

A certified copy of your identity document, certified within the last 3 months will be required.

Appropriate documents:

- Passport
- · Full valid driving licence from a licensing authority that carries out an identity check before issuing
- · European Economic Area Member state identity card
- South African ID card (subject to it including a 'current' photo and signature)



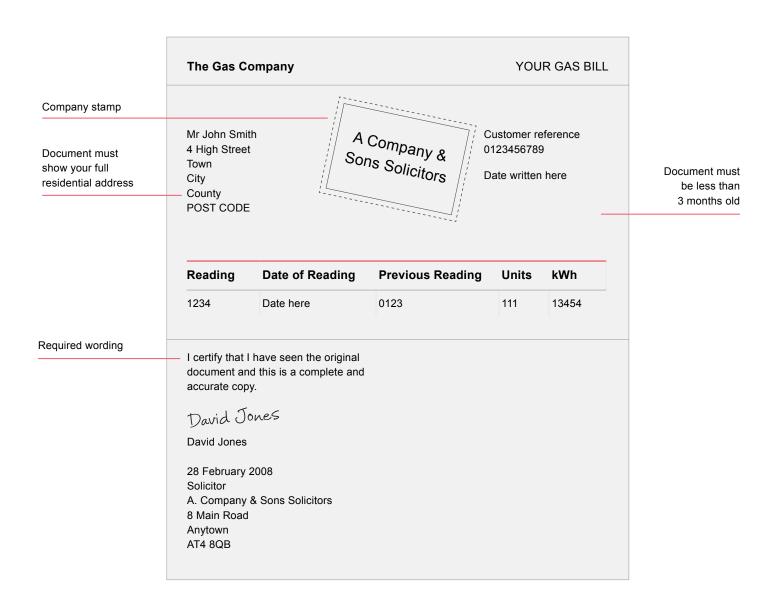


Evidence of residential address

Example two

Appropriate documents (Care of (C/O) addresses and PO Box addresses are not acceptable). Any document must be dated within the last 3 months:

- · Utility bill (mobile bills and credit card statements are not acceptable)
- · Tenancy contract or agreement
- · Written record of a visit to the address by a Director, Officer or Manager of the FirstRand Group
- · Correspondence from a central or local government department or agency
- · Bank statement from a reputable bank





Document certification guidance

People who can certify documents.

- A member of the judiciary or a senior civil servant
- An officer of an embassy, consulate or high commission of the country of issue of documentary evidence of identity
- An individual who is a member of a professional body that sets and enforces ethical standards – examples include a Chartered Secretary, an Accountant, Advocate, Lawyer, Barrister, etc

The certifier must be independent of the individual for whom the certification is being provided and cannot be a family member or associated in any way with the account to be opened with us.

Please note that we may contact the certifier or request additional documentary evidence from you

If you have any questions or difficulty providing certified copies of identification documents, please contact your Financial Adviser, or contact Ashburton directly.

Certification checklist (for the certifier)

- Please take a photocopy of the original document.
- · Please write the following exact wording on the photocopy.

For identity verification:

'I certify that I have seen the original document and this is a complete and accurate copy and that the photograph contained therein bears a true likeness to the individual, whom I have met'.

In the event that the document provided is a number of years old / no longer bears a true likeness, the evidence may still be acceptable subject to the following:

'I certify that I have seen the original document and this is a complete and accurate copy and that I have met and known the individual long enough to confirm the photograph contained therein is the same individual and bore a true likeness to them.'

For address verification

'I certify that I have seen the original document and this is a complete and accurate copy.'

- Please add your signature and date.
- Please print your name underneath in BLOCK CAPITALS.
- · Please add your position or capacity e.g. accountant.
- Please add the name of the company you work for, telephone number, email address and postal address.
- If you have an official stamp, please stamp the document.

Certification of identification

Please note that joint account holders are required to complete this certification individually.

Alternatively, you can use the final page of this document to copy your identity verification. The certifier can use the page to copy your document then complete and sign the boxes as required.

A certified copy of an identification document, as per our guide lines found in the Document certification guidance is acceptable to confirm the identity of individuals. The copy must include the identification number, signature and expiry date.

Please use the below template to assist you in a successful certification. Place your identity document within the top of the box (as indicated) ensuring the photograph is facing up and photocopy onto one page ensuring the picture of the person is clear and all the identity information is showing. If any part of the identity document is missing or unclear then it will not be accepted.

Any documents need to be certified within the last 3 months.

Appropriate documents:

- Passport
- · Full valid driving licence
- European Economic Area Member state identity card
- · South African ID card

(See above for further details)



Certification of identification continued

PASSPORT PASSEPORT PASAPORTE		Passport Number	
	Surname Given Name Nationality Date of birth Sex Place of birth	John Smith	
		<<<<<<<<<	

For this certification to be accepted do not cover the below text with your ID document.

I certify that I have seen the original document and this is a complete and accurate copy and that the photograph contained therein bears a true likeness to the individual, whom I have met.

Signed		Date	
	ull name (please		
use BLOC	CK CAPITALS):		
Contact to	elephone number		
Contact e	mail address		
Business or capacit	name/position y		
Business	address		

Please	add	professional	stamp	if I	held.

Ashburton (Jersey) Limited
PO Box 239, Floor One, Liberation Station, Esplanade, St Helier, JE4 8SJ, Channel Islands. Tel +44 (0) 1534 512000.
Email portfolio.support@ashburton.com
www.ashburtoninvestments.com
Ashburton Investments is a registered business name of Ashburton (Jersey) Limited which is regulated by the Jersey Financial Services Commission. The value of investments, and the income from them, can go down as well as up and you may not recover the amount of your original investment. Past performance is not necessarily a guide to future performance.